

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

MINUTES – PUBLIC WORK SESSION

Monday, August 12, 2013

Fort Lee High School Library/Media Center,
3000 Lemoine Ave. Fort Lee, New Jersey 07024

1. The Public Work Session was called to order at 7:35 PM by Mr. Yusang Park, President of the Fort Lee Board of Education.
2. Mr. Peter Suh led the Pledge of Allegiance to the Flag.

3. **PUBLIC ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspapers: Fort Lee Patch.com, The Record, The Star Ledger, The Suburbanite; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

During the course of the board meeting, the Fort Lee Board of Education offers members of the public an opportunity to address issues regarding the operation of the Fort Lee Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks all members of the public to be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comment in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

4. **ROLL CALL**

PRESENT: Mr. Carmelo Luppino (arrived 7:50PM), Jr., Mrs. Esther Han Silver,
Mrs. Holly Morell, Mrs. Candace Romba, Mr. David Sarnoff, Mr. Peter Suh,
Mr. Joseph Surace, Ms. Helen Yoon and Mr. Yusang Park

ALSO PRESENT: Dr. Sharon Amato, Mr. Robert Brown and Dennis McKeever, Esq.

ABSENT: None

5. PRIVATE WORK SESSION**6. REPORT OF THE INTERIM SUPERINTENDENT OF SCHOOLS**

- ◆ Dr. Sharon Amato stated that the after school program was good to go.
- ◆ Dr. Sharon Amato stated that the Soil Report came back fine and the Fort Lee High School Principal search is continuing.

7. COMMITTEE REPORTS – Reported by Chairperson of respective committee

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| 1. Board Report (by President) | 7. Policy |
| 2. Negotiations | 8. Finance |
| 3. School Security | 9. Technology – District Technology Purchase |
| 4. Buildings & Grounds | 10. Contracts and Legal |
| 5. Personnel | 11. Athletics and Community Involvement |
| 6. Curriculum | |

- ◆ Personnel Committee Report - Mrs. Holly Morell gave a Personnel Committee Report.
- ◆ Buildings and Grounds Report – Mrs. Candace Romba along with Mr. Joseph Surace gave an update.
- ◆ Mr. Robert Brown, the Interim Business Administrator gave an update on the Construction Projects.

8. PUBLIC WORK SESSION

- ◆ Mr. Al Annunziata from the NJSBA conducted a Goal Setting Session with the Board members and gave an explanation of the difference between Board Goals vs. District Goals.
- ◆ Dr. Sharon Amato gave a report on the results of the 2012-2013 District Goals.
- ◆ Mr. Al Annunziata the NJSBA representative revised the District Goals that had been partially completed by the Board and helped the Board set new goals for the 2013-2014 school year.
- ◆ The Board discussed Board Goals for the 2013-2014 school year.

At approximately 8:49 PM, Mrs. Holly Morell, offered, Mrs. Candace Romba, seconded by, to begin Public Comment. On voice vote, motion carried unanimously.

9. QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN

- ◆ A resident asked when the vote on another referendum might be held. Dr. Sharon Amato and Mr. Robert Brown responded.
- ◆ A resident asked if the High School gym classes be held before the floor is finished. Dr. Sharon Amato responded.
- ◆ A resident asked about several personnel resolutions. Dr. Sharon Amato responded.
- ◆ A resident asked how many people attended the NJSBA Convention and who pays for the Board members and Administration. Mr. Yusang Park and Mr. Robert Brown responded.
- ◆ A resident who used to live in Fort Lee spoke to the board about the instability of the Superintendent's position and the turnover. She also expressed disappointment in the services she received from School #4.
- ◆ A resident asked if hiring a Superintendent shouldn't be a District Goal.
- ◆ A resident complained about teachers that bully students in the district and said that the district has a problem.
- ◆ A person asked for clarification on the HIB Report and what is the process. Mr. Dennis McKeever, Board Attorney and Dr. Sharon Amato responded.
- ◆ A resident asked for better communication from the board.
- ◆ A resident asked about the board's Nepotism Policy.

10. **ALL RESOLUTIONS AND REPORTS OF COMMITTEES**

<u>Board Committee</u>		
#1B	RESOLUTION REGARDING SCHOOL DISTRICT REPORT OF INCIDENTS OF HARASSMENT/INTIMIDATION/BULLYING	
	Motion by Mr. Carmelo Luppino To Approve #1B	Seconded by Ms. Helen Yoon On roll call, Motion carried.

<u>Buildings and Grounds</u>		
#1B&G	APPROVAL OF CHANGE ORDERS	
#2B&G	APPROVAL OF PROPOSAL FOR APPLIED DATA SERVICES DEMOGRAPHIC STUDY UPDATE	
#3B&G	AUTHORIZATION TO SUBMIT ROD GRANT/DEBT SERVICE APPLICATIONS FOR FUTURE REFERENDUM PROJECT FOR DISTRICT SECURITY UPGRADE	
	Motion by Mr. Carmelo Luppino To Approve #1B&G – 3B&G	Seconded by Mrs. Esther Han Silver On roll call, Motion carried.

<u>Committee of the Whole</u>		
#1CW	SUBMISSION OF SELF-ASSESSMENT FOR DETERMINING GRADES UNDER THE ANTI-BULLYING BILL OF RIGHTS ACT	
	Motion by Mr. Carmelo Luppino To Approve #1CW	Seconded by Mrs. Candace Romba On roll call, Motion carried.

<u>Curriculum Committee</u>		
#1CUR	APPROVAL OF CLASS TRIPS AT COST TO THE DISTRICT NOT TO EXCEED \$2,960.00	
#2CUR	DATE ADJUSTMENT FOR DOCTORAL RESEARCH PROJECT AT FORT LEE HIGH SCHOOL FROM FALL 2013 TO SPRING 2014	
	Motion by Mr. Carmelo Luppino To Approve #1CUR & #2CUR	Seconded by Mrs. Candace Romba On roll call, Motion carried.

<u>Finance</u>		
#1F	APPROVAL – CURRENT BILLS LIST TOTALING \$2,099,503.67	
#2F	NJSIAA FEES FOR THE 2013-2014 SCHOOL YEAR TOTAL \$2,150 (NO INCREASE)	

#3F	REVISED BREAKFAST AND LUNCH PRICES FOR 2013-2014	
#4F	ACCEPTANCE OF 2012-2013 EXTRAORDINARY AID FUNDS	
#5F	APPROVAL – CAFETERIA CLAIMS FOR JUNE 2013 TOTALING \$233,993.81	
#6F	APPROVAL - EXTENDED SCHOOL DAY PROGRAM CLAIMS FOR JUNE 2013 TOTALING \$184,869.26	
#7F	ACCEPTANCE OF 2012-2013 NON-PUBLIC SCHOOL TRANSPORTATION FUNDING IN THE AMOUNT OF \$33,582.00	
#8F	ACCEPTANCE OF NON-PUBLIC FUNDS FOR 2013-2014 SCHOOL YEAR	
#9F	SOUTH BERGEN WORKERS' COMPENSATION INSURANCE TOTALING \$206,806 FOR THE 2013-2014 SCHOOL YEAR	
#10F	APPROVAL OF AMENDED 2013-2014 NCLB GRANT FUNDING	
#11F	THE LEARNING CENTER FOR EXCEPTIONAL CHILDREN (TLC) TRANSPORTATION CONTRACT	
	Motion by Mr. Joseph Surace To Approve #1F - #11F	Seconded by Mr. Peter Suh On roll call, Motion carried.

Health-Welfare and Safety

#1HWS	PAYMENT OF HOME INSTRUCTION SERVICES	
#2HWS	BLOODBORNE PATHOGEN PROGRAM PROFESSIONAL AGREEMENT FOR THE 2013-2014 SCHOOL YEAR	
#3HWS	APPROVAL OF SCHOOL NURSING SERVICES PLAN FOR 2013-2014 SCHOOL YEAR	
#4HWS	OUT-OF-DISTRICT PLACEMENTS FOR 2013-2014 (FOR 69 STUDENTS)	
#5HWS	BAYADA NURSES, INC. AS ADDITIONAL RELATED SERVICE PROVIDER FOR 2013-2014 SCHOOL YEAR	
#6HWS	RESOLUTION FOR WAIVER OF REQUIREMENTS FOR THE 2013-2014 SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM	
	Motion by Mr. Joseph Surace To Approve #1HWS - #6HWS	Seconded by Mrs. Holly Morell On roll call, Motion carried.

Personnel

#1P	APPROVAL - STAFF TRIPS AND CONFERENCES TOTALING \$784.45
#2P	APPROVAL OF JOB DESCRIPTION FOR SCHOOL COMMUNITY SERVICE COORDINATOR

#3P	RESIGNATION OF KRISTINE CECERE AS LANGUAGE ARTS TEACHER AT LEWIS F. COLE MIDDLE SCHOOL
#4P	RESIGNATION OF DENISE KUEHNER AS SCIENCE TEACHER AT FORT LEE HIGH SCHOOL
#5P	RESIGNATION OF ALYSSA BOZZETTI AS CLASSROOM AIDE AT FORT LEE EARLY CHILDHOOD CENTER
#6P	RESIGNATION OF JODI SHIMIZU AS 2:1 AIDE AT SCHOOL NO. 2
#7P	RESIGNATION OF ROBERT ARCHER AS TWO-FIFTHS SOCIAL STUDIES TEACHER AT LEWIS F. COLE MIDDLE SCHOOL
#8P	RETIREMENT OF DOMENICA NIGRO AS MATHEMATICS TEACHER AT LEWIS F. COLE MIDDLE SCHOOL
#9P TABLED	INVOLUNTARY DISABILITY RETIREMENT FOR CARMEN ROETMAN FINOCCHIARO AS ELEMENTARY WORLD LANGUAGE SPANISH TEACHER
#10P	MATERNITY LEAVE KATHLEEN FORMA AS ELEMENTARY TEACHER AT SCHOOL NO. 3
#11P TABLED	TRANSFER OF CHRISTEN COHN AS PRESCHOOL TEACHER AT FLECC TO BUSINESS TEACHER AT FORT LEE HIGH SCHOOL
#12P	RESCINDING THE APPOINTMENT OF STEPHEN MCNALLY AS CHEMISTRY TEACHER AT FORT LEE HIGH SCHOOL FOR 2013-2014 SCHOOL YEAR
#13P	APPOINTMENT OF CENEIDA RAMIREZ AS CUSTODIAN AT SCHOOL NO. 3
#14P	APPOINTMENT OF IRENE O'BRIEN AS PART-TIME CLERK TYPIST AT SCHOOL NO. 1
#15P	APPOINTMENT OF ADDITIONAL DISTRICT COORDINATORS FOR 2013-2014
#16P	APPOINTMENT OF ADDITIONAL STAFF FOR 2013 EXTENDED SCHOOL YEAR SUMMER PROGRAM
#17P	ADDITIONAL SUMMER 2013 EMPLOYMENT
#18P	SALARY ADJUSTMENT FOR BUS AIDES FOR 2013-2014
#19P	SEPARATION DATE REVISION FOR RUDY LUSTICA AS 1:1 AIDE AT SCHOOL NO. 2
#20P	REVISED APPOINTMENT OF CURRICULUM WRITERS
#21P	UNUSED VACATION PAYOUT FOR THE 2012-2013 SCHOOL YEAR
#22P	SICK DAYS PAYOUT FOR RETIREES
#23P	APPOINTMENT OF ADDITIONAL CO-CURRICULAR PERSONNEL FOR 2012-2013
#24P	APPOINTMENT OF KAREN LALLO AS LEAVE REPLACEMENT AT SCHOOL NO. 3

#25P	APPOINTMENT OF JESSICA TOMARCHIO AS ELEMENTARY TEACHER AT SCHOOL NO. 2	
#26P	TRANSFER OF JEANNIE WELDIN FROM HIGH SCHOOL FRENCH AND SCHOOL NO. 4 ESL TEACHER TO FULL-TIME ELEMENTARY ESL TEACHER FOR 2013-2014	
#27P	REVISED SUBSTITUTE LIST FOR 2013-2014 SCHOOL YEAR	
#28P TABLED	APPOINTMENT OF ROBERT GEHRE AS LEAVE REPLACEMENT AT FORT LEE HIGH SCHOOL	
#29P	APPOINTMENT OF DANIELLE FLATLEY AS MATHEMATICS TEACHER AT FORT LEE HIGH SCHOOL	
#30P	APPOINTMENT OF PRISCILLA YOON AS LANGUAGE ARTS TEACHER AT LEWIS F. COLE MIDDLE SCHOOL	
	Motion by Mrs. Holly Morell To Approve #1P - #30P Resolution #9P, #11P and #28P were TABLED.	Seconded by Mrs. Candace Romba On roll call, Motion carried. Mr. Joseph Surace abstained from Resolutions #20P, 21P, 22P, 24P, and 27P.

Policy			
#1POL	SECOND READING AND ADOPTION OF POLICY NO. 0142.1 NEPOTISM		
	<table border="1"> <tr> <td>Motion by Mr. Peter Suh To Approve #1POL</td> <td>Seconded by Mr. Carmelo Luppino On roll call, Motion carried.</td> </tr> </table>	Motion by Mr. Peter Suh To Approve #1POL	Seconded by Mr. Carmelo Luppino On roll call, Motion carried.
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11. **OLD BUSINESS**

12. **NEW BUSINESS**

13. At approximately 9:47 PM, Mr. Peter Suh, offered, Mrs. Esther Han Silver, seconded by, to adjourn the Regular Business Meeting. On voice vote, motion carried unanimously.

Roll calls and resolutions of this meeting are attached.

Respectfully submitted,



 ROBERT R. BROWN
 INTERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY